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| PURCHASE REQUEST SPECIAL APPROVAL ROUTING SHEET | PR Number:      |
| *Requestor: Indicate signature(s) required by checking appropriate box(es). Send signed Routing Sheet, justification and copy of CostPoint Purchase Request to Karen Barber, EHS.* |
| **Approval Category** | **Signature/Date****(sign & date below)** | **Reviewer/Approver** | **Approval Process** |
| [ ]  DEA Controlled Substances |  | Program Area Drug Control Officer | All Purchases for DEA Controlled Substances |
| [ ]  DEA ControlledSubstances |  | Program Director | All Purchases for DEA Controlled Substances |
| [ ]  DEA Controlled Substances |  |   LASP Coordinator Dr. Jatinder Gulani(Backup – Dr. Gillian Braden-Weiss and Dr. Melody Roelke-Parker) | All Purchases for DEA Controlled Substances |
| [ ]  DEA Controlled Substances |  | EHS CoordinatorTheresa Bell(Backup – Karen Barber)  | All Purchases for DEA Controlled Substances  |
|  | **SIGNATURE/DATE** |  |
| [ ]  Human Subjects |  | FNLCR Institutional Review Board (IRB) Craig Gladden CMRP Office | Any research activity conducted at FNLCR involving living, identifiable human subjects shall commence only with Institutional Review Board (IRB) approval or when exemption from this requirement has been received from the NIH Office for Human Subjects Research (OHSR) through the Office of Scientific Operations, FNLCR or the appropriate division office.  |