

# Request For Wire Transfer



Frederick

Please type or print information clearly

## Vendor/Speaker Information

1. First Name	2. Last Name
3. Amount Requested	4. Currency (U.S. Dollars/Foreign, specify)

## Bank Information – Please provide all information in space provided (foreign wires must include country).

5. Bank Name	
6. Address	
7. City/Town/Locality	8. Postal Code
9. State/Territory Abbreviation	10. Country Name
11. ABA/Routing No. (Nine-Digit No. – U.S. Banks Only)	12. BIC/SWIFT Code No. (Foreign Banks Only)
13. Payee's Account No.	14. Name as It Appears on Payee's Account

# Request For Wire Transfer – Instructions



1. First name of the payee
2. Last name of the payee
3. Amount requested
4. Type of currency to be used for payment
5. Name of the payee's banking institution
6. Street number and street name for the banking institution
7. City, town, or locality of the banking institution
8. Postal code of the banking institution
9. State or territory abbreviation of the banking institution
10. Country name of the banking institution
11. ABA/Routing # (U.S. banks only)
12. BIC/SWIFT Code # (foreign banks only)
13. Account number of the payee
14. Name as it appears on the bank account of the payee