

ERA Review Checklist

Project Information (to be completed by the Qualified Person)			
Qualified Person Name and Company:	Work Order or Purchase Order #:		
Project or Job Title:	Project Location:		
Estimated Start Date:	Estimated End Date:		
Job Description:			
Checklist before submitting for review	Yes	No	N/A
Has it been identified that arc flash data on equipment is accurate and operating condition is normal?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are electrical risk assessments developed and ready for review?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is electrical safety plan (i.e., AHA) developed and ready for review?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is Energized Electrical Work Permit developed and ready for review?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Send to EHS Electrical SME for Review

Checklist for EHS Electrical SME	Yes	No	N/A
Is all required safety documentation included?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is accurate arc flash data available for the electrical equipment included in this job?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is accurate arc flash data posted on all the electrical equipment included in this job?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is equipment operating condition normal?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Were electrical risk assessments for this job conducted according to EHS-SAF-40.10?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is arc flash PPE selected a category above that indicated by the predicted incident energy?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do all electrical safety planning documents illustrate compliance?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Explanations:			

Name and signature of EHS Electrical SME:	Date:

Send to Supervisor or Construction Administrator for Review or Return to Qualified Person for Revision

ERA Review Checklist

Checklist for Supervisor or CA	Yes	No	N/A
Does safety documentation reflect the entire electrical job?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is all required safety documentation included?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do all electrical safety planning documents illustrate compliance?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Explanations:			

<i>Name and signature of Supervisor or CA</i>	<i>Date:</i>
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Send to Qualified Person to Perform Work or for Revision