

Discovery Café User Committee

Meeting Minutes

July 13, 2016

Core Meeting Attendees:

Name, Attendance

Alan Brooks	Y	Jonathan Keller	N
Linda Brubaker	N	Dan Ritt	N
Vikky Caulkins	Y	David Salomon	N
Tammy Eyler	Y	Monica Slate	Y
Julie Hartman	Y	Zoe Weaver-Ohler	N
		Howard Young	N

Minutes taken by Vikky Caulkins

Agenda Items:

- Meeting Recap – March 29th meeting
- Café Committee Attendee List
- Specials
 - Pizza
 - Taco Day
- Open Discussion

Meeting Recap

- new coffee carafes are in place – coffee seems to be improving.
- Suggestion to advertise on the café website, Insite, and NCI Page the new coffee brewing process as well as the specials that are now offered.
- Salad bar seems to have more variety lately.
- Ingredient tags are not evident
- Peter Boving has retired and Theresa Bell taking his place.
- Cleanliness issues were addressed – no new complaints to committee members or suggestion box.
 - Potential for the Health Dept to inspect as well. Theresa Bell, is looking into this.
- Patio furniture/umbrellas – furniture has been approved to buy through the Campus Improvement Committee. Umbrellas have been removed and an awning is being ordered in its place. Umbrellas seemed to not wear well due to weather conditions.
 - Concern w/current patio furniture being unsafe due to wear and tear. While new furniture is being ordered Monica will contact Safety to do an inspection and remove furniture that is deemed a safety risk.

Café Committee Attendee List

- 2 members dropped out of the committee.
- Reaching out to MOSB, CMRP, ADRD, HR, Security, BDB and FME for more members. Specifically looking for more ATRF and government members.

Specials

- Taco Day emails were sent out. The response is positive. The ATRF sold out of tacos.
- Pizza Day emails went out, but Monica will send them again.
 - The feeling is that we should have more than 1-day a month for pizza specials. This will be looked into once we see how the 1-day works out.
 - No Pizza Day at the ATRF, as Taso only has 1 pizza oven.
- Would like to see Metrics on catering. Monica to contact DMS for metrics.

Open Discussion

- Café website is being restructured with Taso's input.
- Bell Peppers on the salad bar are too long – would like to see them cut smaller.
- Still a pricing issue in café and ATRF. Monica to talk to Moses about pricing consistency.
- CCR moving to the ATRF will Grab N Go be able to handle the larger crowd. Expectations need to be managed ahead of time, need to ensure folks moving over are aware that the Grab N Go is just that and not a full service Café.