

ACQUISITION ACRONYMS

ACRONYM	DESCRIPTION
A&E	Architect and Engineering
ACH	Automated Clearing House
AO	Administrative Officer
BAFO	Best and Final Offer
BPA	Blanket Purchase Agreement
BPO	Blanket Purchase Order
C&A	Contracts & Acquisitions Directorate
CCA	Credit Card Approver
CCR	Central Contractor Registration
COA	Contracting Officer Approval
COTR	See TPM
COTS	Commercial Off the Shelf
CPFF	Cost Plus Fixed Fee
CPSR	Contractor Purchasing System Review
CR	Clarification Request
CRC	Credit Card
DVT	Disabled Veteran Owned
EAR	Export Administration Regulations
ECCN	Export Classification Control Number
EFT	Electronic Funds Transfer
EIT	Electronic & Information Technology
EMR	Equipment Maintenance and Repair
EPA	Environmental Protection Agency
EPEAT	Electronic Products Environmental Assessment Tool
FAR	Federal Acquisition Regulations
FASA	Federal Acquisition Streamlining Act
FEMP	Federal Energy Management Program
FFP	Firm Fixed Price
FGN	Foreign
FOB	Free on Board
FOIA	Freedom of Information Act
FSS	Federal Supply Schedule
GFE	Government Furnished Equipment
GOCO	Government Owned, Contractor Operated
GSA	General Services Administration
HUBZone	Historically Underused Business Zone
ID/IQ	Indefinite Delivery – Indefinite Quantity
IT	Information Technology
ITAR	International Traffic in Arms Regulations
JIT	Just in Time

M&S	Materials & Supplies
MFR	Manufacturer
MOD	Modification
NAICS	North American Industrial Classification System
NON	Non Profit
OFEE	Office of the Federal Environmental Executive
OFPPA	Office of Federal Procurement Policy Act
OTS	Operation and Technical Support
PC#	Credit Card order number
P-Card	Credit Card
PO	Purchase Order
POC	Point of Contact
POP	Period of Performance
PR	Purchase Requisition
RFP	Request for Proposal
RFQ	Request for Quote
RMA	Return Material Authorization
S&H	Shipping and Handling Charge
SDB	Small Disadvantaged Business
SMA	See EMR
SML	Small Business
SOA	Statement of Account
SPGM	Scientific Publications, Graphics & Media Dept
T&M	Time and Materials
TPM	Contracting Officer's Technical Project Manager
VET	Veteran Owned Business
VPAT	Voluntary Product Accessibility Template
WOB	Woman Owned Business