

Pre-Inspection Checklist for Powered Industrial Trucks (PITs)

Pre-inspection checklist is to be completed daily prior to the use of the equipment by a qualified operator per OSHA Standard 1910.178(l). Mark with "✓" if acceptable, with "X" if unacceptable. If "X" marked report to supervisor immediately and note a brief description. Supervisor to review checklist on a weekly basis and submit a copy to EHS.

Week Beginning: _____

Forklift Type/NIH Property#: _____

Operator Name: _____

	S	M	T	W	R	F	S	Maintenance Need
Structure/Type								
- In good condition								
- Cracks, bends, dents, distortion or broken parts								
- Apron & overhead guards are intact & secure								
- Any visual wear or damage								
- Hood latch securely fastened								
- Propane Tank – Rust, corrosion, damage								
- Hydraulic hoses, engine belts, mast chains, cables and stop – Visually check								
Fluids								
- Oil								
- Fuel								
- Coolant								
- Brake								
- Any leaks for items listed above								
Tires/Forks								
- Flat or unpressured tires								
- Sharp edges or distortion on forks								
- Function of works working properly								
- Load backrest securely attached								
Battery								
- Operational and visual damage								
- Fully charge								
Controls								
- Controls are clearly marked								
- Tilt control functioning smoothly								
- Drive control functioning smoothly								
- Steering operation functioning smoothly								
- Hoist and lowering control functioning smoothly								
- Horns and lights functioning smoothly								
Capacity/Load Plate								
- Load plate is legible and correct								
Brakes								
- Brakes in proper working operation								
- Parking brake in for proper working operation								

Supervisor Signature: _____

Date: _____