



DEPARTMENT OF HEALTH & HUMAN SERVICES

National Institutes of Health
National Cancer Institute
Center for Cancer Research

May 1, 2015

Dear _____ :

It is a pleasure to officially notify you of your Summer Cancer Research Training Award (SCRTA) from the National Cancer Institute. Your fellowship is with the _____, under the sponsorship of _____. Your award is for a _____ period, beginning _____ through _____, and your stipend will be _____ per month. This offer is subject to the satisfactory completion of a pre-activation physical examination and a security clearance.

The pre-activation physical may be conducted by the medical office here on campus, at no cost to you, or by a physician of your choice at your own expense.

Under the terms of your SCRTA, you must be covered by adequate health insurance in order to receive training in NIH facilities. An approved plan of insurance is available through the Foundation for Advanced Education in the Sciences (FAES). NIH will provide an allowance for health insurance benefits equivalent to the cost of FAES' lowest option individual or family health insurance in addition to your stipend.

Please be prepared to indicate whether you would like to elect the FAES insurance or to provide proof of existing coverage in your name at the time you report to begin your fellowship. If you choose FAES coverage, an appointment with FAES staff will be scheduled upon arrival at the NIH so that you can complete the enrollment forms. You may contact Cushena Tribble at 301-846-1831 for additional information regarding insurance coverage.

Immediately upon your arrival at the NCI, please contact _____ to confirm your pre-activation physical appointment and to complete the necessary documentation to activate your fellowship.

We are looking forward to your participation in the activities at the National Cancer Institute under the fellowship award and hope you will find it to be a rewarding experience.

Sincerely,

Julie Hartman
Program Analyst
NCI at Frederick, Office of the Director