

FACILITY DATABASE

Principal Investigator – Data Entry Requirements

This form is used to identify the level of data that each investigator [and his/her staff] will require for entry into the FACILITY database. All investigators should consult with his/her staff to ensure that the requirements outlined below represent all user requirements. The FACILITY database is designed to provide two levels of study details [1] general inventory – only the strain, the date of birth, and sex of the animal is identified; or [2] colony management – investigators are provided with the flexibility to identify any fields outlined in Part B that he/she would like to have maintained by his/her technical staff. Once the information has been identified for entry, the investigators [and his/her staff] can view his/her colony data [real-time] using the online LASP Animal Facility and Animal Study Proposal Access System. The goal of the FACILITY database and the LASP online access system is to provide investigators with an efficient tool to effectively manage his/her animal colonies.

PART A – ADMINISTRATIVE INFORMATION

Investigator Name: _____

Type of Data to Be Entered into FACILITY:

Animal Facility Location[s]: _____

General Inventory Data Only - Strain, Date of Birth, and Sex are required for all inventory records [*Skip Part B*]

Technician/Staff Name[s]: _____

Investigator Colony Management Data [*Complete Part B*]

PART B – DATA ENTRY REQUIREMENTS

These are the minimum fields required for my colony management and experimental database needs [*Additional fields or options may be requested at a later time*]:

- Breeding Details: This option automatically includes Cage Number, Pedigree/Ear Tag Identification, Status [Animal, Breeder, Pup], Maternal/Paternal Pedigree Identification, Line Number, N # [Generation], F # [Backcross], and Wean Date
- Coat Color
- Microchip Identification
- Genotyping/Tailclipping Information
- User Defined Fields [i.e., Phenotype, Study/Experiment Identification, Genetic Markers, Etc.] _____
- Death Cause
- Other: _____

If applicable, please list the individual strain codes for which the designated data fields should be maintained [additional forms may be completed to outline strain specific data requirements]: _____

- I am not interested in maintaining detailed information for my animal colonies [only nomenclature, date of birth, and sex will be required]
- I would like to be provided with an individual overview of the FACILITY database features.

PLEASE SEND THE COMPLETED FORM TO JAIME GREEAR [jgreear@ncifcrf.gov] FOR PROCESSING

*Upon review of this request, you will receive an e-mail confirming receipt of the request.
If you have questions, please feel free to contact Jaime Greear [jgreear@ncifcrf.gov]*