

Exam Prep – Project Management Professional

The following is a list of project management terms and terminology germane to the PMP® Certification examination. Go through this checklist and identify your relative familiarity with the terms. If you have never heard the term or have only heard it in passing but are unsure of context, leave both checkboxes blank. If you have heard the term and have a general sense of what it means, check one checkbox. If you are familiar with the term *and* have a clear understanding of how to apply the practices related to the term in a project environment, check *both* boxes.

- | | | |
|---|--|--|
| <input type="checkbox"/> <input type="checkbox"/> PMIS | <input type="checkbox"/> <input type="checkbox"/> Variance | <input type="checkbox"/> <input type="checkbox"/> Trend |
| <input type="checkbox"/> <input type="checkbox"/> Change control | <input type="checkbox"/> <input type="checkbox"/> Estimate | <input type="checkbox"/> <input type="checkbox"/> Administrative Closure (V. Contract Closure) |
| <input type="checkbox"/> <input type="checkbox"/> Configuration management | <input type="checkbox"/> <input type="checkbox"/> Budget | <input type="checkbox"/> <input type="checkbox"/> Archives (And Their Traits) |
| <input type="checkbox"/> <input type="checkbox"/> Performance measurement | <input type="checkbox"/> <input type="checkbox"/> Allocation | <input type="checkbox"/> <input type="checkbox"/> Risk |
| <input type="checkbox"/> <input type="checkbox"/> Performance reports | <input type="checkbox"/> <input type="checkbox"/> Range estimating | <input type="checkbox"/> <input type="checkbox"/> Issue |
| <input type="checkbox"/> <input type="checkbox"/> Work authorization system | <input type="checkbox"/> <input type="checkbox"/> Chart of accounts | <input type="checkbox"/> <input type="checkbox"/> Trigger |
| <input type="checkbox"/> <input type="checkbox"/> Work results | <input type="checkbox"/> <input type="checkbox"/> Code of accounts | <input type="checkbox"/> <input type="checkbox"/> Unknown-Unknown |
| <input type="checkbox"/> <input type="checkbox"/> Project plan | <input type="checkbox"/> <input type="checkbox"/> Earned value | <input type="checkbox"/> <input type="checkbox"/> External Predictable/Unpredictable |
| <input type="checkbox"/> <input type="checkbox"/> CCB | <input type="checkbox"/> <input type="checkbox"/> QA | <input type="checkbox"/> <input type="checkbox"/> Tolerance |
| <input type="checkbox"/> <input type="checkbox"/> SCCB | <input type="checkbox"/> <input type="checkbox"/> QC | <input type="checkbox"/> <input type="checkbox"/> Threshold |
| <input type="checkbox"/> <input type="checkbox"/> Charter | <input type="checkbox"/> <input type="checkbox"/> ISO | <input type="checkbox"/> <input type="checkbox"/> Risk Policy |
| <input type="checkbox"/> <input type="checkbox"/> WBS | <input type="checkbox"/> <input type="checkbox"/> Prevention | <input type="checkbox"/> <input type="checkbox"/> Contingency |
| <input type="checkbox"/> <input type="checkbox"/> Constraint | <input type="checkbox"/> <input type="checkbox"/> Quality Policy | <input type="checkbox"/> <input type="checkbox"/> Contingency Reserve |
| <input type="checkbox"/> <input type="checkbox"/> Assumption | <input type="checkbox"/> <input type="checkbox"/> Standards & Regulations | <input type="checkbox"/> <input type="checkbox"/> Management Reserve |
| <input type="checkbox"/> <input type="checkbox"/> Acceptance | <input type="checkbox"/> <input type="checkbox"/> Operational Definitions | <input type="checkbox"/> <input type="checkbox"/> Data Precision |
| <input type="checkbox"/> <input type="checkbox"/> Decomposition | <input type="checkbox"/> <input type="checkbox"/> Inspection | <input type="checkbox"/> <input type="checkbox"/> Risk Matrix |
| <input type="checkbox"/> <input type="checkbox"/> Needs | <input type="checkbox"/> <input type="checkbox"/> Pareto | <input type="checkbox"/> <input type="checkbox"/> Risk Register |
| <input type="checkbox"/> <input type="checkbox"/> SMART objectives | <input type="checkbox"/> <input type="checkbox"/> Control Charts | <input type="checkbox"/> <input type="checkbox"/> Probability |
| <input type="checkbox"/> <input type="checkbox"/> Deliverable | <input type="checkbox"/> <input type="checkbox"/> Rework | <input type="checkbox"/> <input type="checkbox"/> Impact |
| <input type="checkbox"/> <input type="checkbox"/> CWBS | <input type="checkbox"/> <input type="checkbox"/> Deming | <input type="checkbox"/> <input type="checkbox"/> Expected Value (EMV) |
| <input type="checkbox"/> <input type="checkbox"/> BOM | <input type="checkbox"/> <input type="checkbox"/> Crosby | <input type="checkbox"/> <input type="checkbox"/> Residual Risk |
| <input type="checkbox"/> <input type="checkbox"/> PBS | <input type="checkbox"/> <input type="checkbox"/> Life-Cycle Cost | <input type="checkbox"/> <input type="checkbox"/> Fallback Plan |
| <input type="checkbox"/> <input type="checkbox"/> OBS | <input type="checkbox"/> <input type="checkbox"/> TQM | <input type="checkbox"/> <input type="checkbox"/> Secondary Risks |
| <input type="checkbox"/> <input type="checkbox"/> Activity | <input type="checkbox"/> <input type="checkbox"/> Kaizen | <input type="checkbox"/> <input type="checkbox"/> Procurement |
| <input type="checkbox"/> <input type="checkbox"/> ADM | <input type="checkbox"/> <input type="checkbox"/> Continuous improvement | <input type="checkbox"/> <input type="checkbox"/> Solicitation |
| <input type="checkbox"/> <input type="checkbox"/> PDM | <input type="checkbox"/> <input type="checkbox"/> Team | <input type="checkbox"/> <input type="checkbox"/> RFP |
| <input type="checkbox"/> <input type="checkbox"/> AOA | <input type="checkbox"/> <input type="checkbox"/> Team-Building | <input type="checkbox"/> <input type="checkbox"/> RFQ |
| <input type="checkbox"/> <input type="checkbox"/> AOL | <input type="checkbox"/> <input type="checkbox"/> Tuckman's Model | <input type="checkbox"/> <input type="checkbox"/> IFB |
| <input type="checkbox"/> <input type="checkbox"/> AON | <input type="checkbox"/> <input type="checkbox"/> Conflict¶ | <input type="checkbox"/> <input type="checkbox"/> IFT |
| <input type="checkbox"/> <input type="checkbox"/> Network | <input type="checkbox"/> <input type="checkbox"/> Resource Pool | <input type="checkbox"/> <input type="checkbox"/> SOW |
| <input type="checkbox"/> <input type="checkbox"/> FF | <input type="checkbox"/> <input type="checkbox"/> Responsibility Matrix | <input type="checkbox"/> <input type="checkbox"/> Seller |
| <input type="checkbox"/> <input type="checkbox"/> FS | <input type="checkbox"/> <input type="checkbox"/> Resource Matrix | <input type="checkbox"/> <input type="checkbox"/> Buyer |
| <input type="checkbox"/> <input type="checkbox"/> LS | <input type="checkbox"/> <input type="checkbox"/> Staffing Management Plan | <input type="checkbox"/> <input type="checkbox"/> Subcontractor |
| <input type="checkbox"/> <input type="checkbox"/> LF | <input type="checkbox"/> <input type="checkbox"/> Team Structure | <input type="checkbox"/> <input type="checkbox"/> Vendor |
| <input type="checkbox"/> <input type="checkbox"/> ES | <input type="checkbox"/> <input type="checkbox"/> Reward And Recognition | <input type="checkbox"/> <input type="checkbox"/> Product |
| <input type="checkbox"/> <input type="checkbox"/> EF | <input type="checkbox"/> <input type="checkbox"/> Communications Blockers | <input type="checkbox"/> <input type="checkbox"/> Description |
| <input type="checkbox"/> <input type="checkbox"/> FS | <input type="checkbox"/> <input type="checkbox"/> Information Distribution | <input type="checkbox"/> <input type="checkbox"/> Make-Or-Buy |
| <input type="checkbox"/> <input type="checkbox"/> SF | <input type="checkbox"/> <input type="checkbox"/> Information Retrieval | <input type="checkbox"/> <input type="checkbox"/> Fixed-Price |
| <input type="checkbox"/> <input type="checkbox"/> Float (total & free) | <input type="checkbox"/> <input type="checkbox"/> Communications Direction (Lateral Horizontal Diagonal) | <input type="checkbox"/> <input type="checkbox"/> Lump-Sum |
| <input type="checkbox"/> <input type="checkbox"/> Resource | <input type="checkbox"/> <input type="checkbox"/> Formal V. Informal | <input type="checkbox"/> <input type="checkbox"/> Time-And-Materials |
| <input type="checkbox"/> <input type="checkbox"/> Duration | <input type="checkbox"/> <input type="checkbox"/> Status | <input type="checkbox"/> <input type="checkbox"/> Cost-Plus |
| <input type="checkbox"/> <input type="checkbox"/> Effort | <input type="checkbox"/> <input type="checkbox"/> Progress | <input type="checkbox"/> <input type="checkbox"/> Cost-Reimbursement |
| <input type="checkbox"/> <input type="checkbox"/> Range estimates | <input type="checkbox"/> <input type="checkbox"/> Forecast | <input type="checkbox"/> <input type="checkbox"/> Independent Estimate |
| <input type="checkbox"/> <input type="checkbox"/> PERT | <input type="checkbox"/> <input type="checkbox"/> Variance | |
| <input type="checkbox"/> <input type="checkbox"/> Milestone | | |

Exam Prep – Project Management Professional

- Bidder Conference
- Negotiation
- Payment System

- Payment Request
- Contract Closeout
- Procurement Audit

- Acceptance

For each 20 unchecked boxes of the 280 here, add one week to the planned study time. Less than 20 unchecked boxes? Go sit for the exam immediately. More than half with only one checkmark? Some additional classroom time may also be appropriate.